

Minutes of the Ramsey County Library Board of Trustees
March 15, 2023

LIBRARY TRUSTEES PRESENT:

Grace Atkins, Stephen Fitze, Marissa Kirby, Kami Miller, Andrea West.

STAFF PRESENT:

Pang Yang, Deputy Director; Chuck Wettergren, Digital Services Manager; Jeff Eide, Senior Library Manager; Maggie Soukup, Library Board Coordinator.

OTHERS:

Victoria Reinhardt, Ramsey County Commissioner; Johanna Berg, Deputy County Manager; Mary Larson, Accounting Support Supervisor; Mary Worley; Executive Director, Ramsey County Library Friends.

CALL TO ORDER:

Atkins called the meeting to order at 6:31 p.m.

PUBLIC COMMENT:

To view the public comments made by Susan Johnson, Ramsey County resident, follow this [link](#). (0:49)

APPROVALS:

MEETING GUIDELINES AND VOTING INSTRUCTIONS

A request was made to include the updated voting instructions and how to make a motion. Atkins will update the document and share at the April meeting.

MARCH AGENDA

A motion was made by Fitze to approve the agenda as presented. The motion was seconded by West, which was approved unanimously.

FEBRUARY MEETING MINUTES

A motion was made by Miller to approve the February 15, 2023 meeting minutes as presented. The motion was seconded by Fitze, which was approved unanimously.

YEAR END RESERVES

A motion was made by West to approve the 2022, 2021, and 2019 year end reserves as presented. The motion was seconded by Miller, which was approved unanimously.

LIBRARY SHARECASE: Better know a library

To hear the Trustees interactions with the Ramsey County Libraries, follow this [link](#). (19:15)

DEPUTY COUNTY MANAGER UPDATE:

Presented by Deputy County Manager Berg. Her update on the budget process and the CEI update can be viewed by following this [link](#). (23:00). Berg shared that there will be an upcoming budget listen session (Town Hall meeting) open to the public in April. She will share details with the Trustees about dates/times when they become available.

RAMSEY COUNTY BOARD LIASION REPORT:

Presented by Commissioner Reinhardt. Her report can be viewed by following this [link](#). (23:00)

STRATEGIC PLAN PRESENTATION:

Yang gave an update on the strategic planning process. She shared that managers are currently working on project charters for each of the three priorities. The Trustees reviewed the project charter for the computer access service expansion pilot and gave feedback. To view the entire discussion, follow this link. (55:25)

FUTURE MEETING TOPICS:

The Trustees agreed that they would like to hear from the from the strategic plan project leads and the library employee union representation. The Trustees also indicated that a Maplewood renovation update/overview and a MELSA overview would be beneficial.

PURPOSE STATE:

Trustee West introduced a draft of the RCLB purpose statement. West stated that this document would also detail the relationship between the Library Board and Ramsey County. Atkins explained that this document would be used to fill in the gaps between the policy and bylaws and provide more context to newly appointment Trustees. The Trustees agreed that a further discussion is needed to complete the document. Atkins agreed and will bring to the April meeting.

ADJOURNMENT:

A motion was made by West to adjourn the meeting at 8:05 p.m. The motion was seconded by Fitze, which was approved unanimously.