

Libbyapp.com: e-Books & e-Audiobooks on a Windows or Mac Computer

Note: These instructions are for users with a perpetual internet connection.

Your Guide to
Libbyapp.com Icons:

Use Libbyapp.com

1. Go to www.libbyapp.com.
2. Under *Do you have a library card?* Select **Yes**.
3. Click **I'll Search For A Library**.
4. Search for *Ramsey County Library*.
5. Select *MELSA: Twin Cities Metro eLibrary: Ramsey County Library*.
6. Under *Choose A Location* select **Ramsey County Library**.
7. Click **Next**. You will be re-directed to sign in at the Ramsey County Library's website.
8. Log in with your Ramsey County Library barcode and PIN.
9. *If you see a screen that reads **Continue to Account Set-up**, use the instructions on the reverse of this sheet. Otherwise, continue to step 10.*
10. *Optional: Click **Rename Card** to customize your library card. It is named Linked Card by default.*
11. Click **Next**.
12. Search for a title or author using the **magnifying glass** (bottom left corner), or go to the **eLibrary** to browse new, popular, or available materials.
13. Select a title and click **Borrow**.
14. On the next screen, choose the time period to borrow the item (default is 21 days) and click the red **Borrow!** button.
15. **If selecting an e-book:** Click **Open Book**. On the next screen, select **Libby (This App)** under *Where would you like to read* to begin reading the title in Libby.
If selecting an e-audiobook: Click **Open Audiobook** to begin listening to the title in Libby.



Account



Search



eLibrary



Shelf



Timeline



AUDIO

Audiobook

*Tip: Borrowed titles appear under **Shelf > Loans**. Click **Open in Libby** to resume reading a title you have borrowed.*

*Click **Library** (bottom left) to search or browse for more e-books, e-audiobooks, or e-magazines.*

**Need more help? Check our e-books page:
www.rclreads.org/overdrive-libby**



RCL Staff - Updated 10/2021

Setting Up Your MyRCL Catalog Account

Note: If you see a screen that reads Continue to Account Setup, follow the instructions below. You will only need to complete this process once.

1. Touch **Continue to Account Setup**.
2. Verify your name and birthdate. This information comes from your Ramsey County Library account. If any information is incorrect, please notify library staff on your next visit. An email address is optional but recommended.
3. Touch the red **Continue** button
4. Create a unique username. The username can contain up to 24 characters, including letters, numbers and underscores, but no spaces or other special characters. Children under 13 must create a username by selecting options from two drop-down menus: a color and an animal. A number will be generated and added to the end of their username to ensure uniqueness.
5. Accept the **Terms and Conditions** by touching the checkbox.
6. Touch the red **Complete Account Setup** button.
7. Touch the white button that reads **Go back to what I was doing**.
8. Proceed to Step 10 on the front side of this help sheet under **Using Libbyapp.com**.

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