

Fines and Fees

Approved by: Library Board

Approved Date: September 16, 2020

Review Schedule: Every 2 years in conjunction with budget cycle

Next Review Date: 2021

Ramsey County Library encourages patrons to return materials promptly in order to provide better service to all Library users. The Library does not charge overdue fines but does charge a daily fee for rental items.

All lost or damaged items are subject to a replacement fee. Once paid for, lost Library items may not be returned for a refund. Replacement copies of lost or damaged items cannot be accepted in lieu of payment. Patrons will be charged a replacement fee for lost or damaged packaging or parts.

Registered Library cardholders are responsible for all charges incurred on their Library accounts. Parents or legal guardians are responsible for all charges incurred on Library cards registered to their minor children.

When a patron account has accumulated more than \$10 in charges or has more than 25 items still out and overdue, borrowing privileges are suspended until charges or items out have been brought under the threshold.

Patrons owing \$50 or more in charges will be considered for Ramsey County Library's debt collection process.

Returned checks will be assessed a \$25 fee.

The Library Director has the authority to develop waiver programs for qualifying patrons with charges less than \$300.

Summary of Loan Periods, Fees, and Default Replacement Costs

The standard loan period for most library materials is 21 days. Book Club in a Bag kits have a 42-day loan period. Rental items are subject to a daily fee and don't have a standard loan period.

The fee for rental books is \$0.25 per day and for rental DVDs is \$0.50 per day. Rental fees are capped at the price of the item.

For most items the default replacement cost is the original retail or cover price of the item. Exceptions are as follows:

- Book Club in a Bag notebooks and bags are \$3.50 each; books are charged at the price of the item
- Missing packaging, inserts, maps, video game booklets, etc. are \$3.50
- Magazines are \$5.00
- Storybag toys are \$10.00 each; books are charged at the price of the item
- STEM kit toys are \$10.00 each; books are charged at the price of the item
- Single missing or damaged discs from talking books on CD may be replaced for \$11.00, if the publisher allows
- Bike lock keys are \$5.00; bike locks are \$20.00
- Power check meters are \$25.00
- Draft check meters are \$25.00
- Interlibrary loan replacement charges are determined by the lending library