CALL TO ORDER:
Williams called the meeting to order at 6:30 p.m. in the Community Program Room of the Ramsey County Library in Maplewood, 3025 Southlawn Drive.

PUBLIC COMMENT:
No public comment.

APPROVAL OF AGENDA AND MINUTES:
Norrgard made a motion to approve the agenda for August 18, 2010, and the minutes of July 21, 2010, as presented. Aplikowski seconded the motion, which was approved by unanimous vote.

RESOLUTIONS REGARDING STAFF RETIREMENTS:
Norrgard made a motion to approve the Resolution Regarding the Retirement of Joan Ervin and the Resolution Regarding the Retirement of Robert Larson, and to authorize the signatures of the Library Board Chair and Library Director. Aplikowski seconded the motion, which was unanimously approved.

PRESBYTERIAN HOMES PROPOSAL:
John Mehrkens, Vice President of Development, and Pamela Belz, Project Developer for Presbyterian Homes and Services, were present to discuss the PHS proposal for a co-located library in Arden Hills.

Mehrkens described the history of PHS, which started in the 1950s on the Arden Hills site, and currently has 36 communities ranging from independent living to memory care. PHS is planning to update the Arden Hills site, and proposes a 6,200 square foot gateway library, featuring shared conservatory and rental space, and adjacent to a café in the same facility.

Proposed terms for the site were distributed at the meeting, pending approval of a TIF district by the City of Arden Hills. Terms included a 20-year lease for $1 per year; Ramsey County Library would be responsible for build-out costs, utilities, and janitorial within the Library space; phone and Internet service could be purchased through PHS if desired. Parking would be shared with PHS visitors, with 22-25 additional spots added for the Library. (Residents will have underground parking.) PHS will consider exchanging the existing Arden Hills library facility at fair market value as an offset of the initial capital required for build out, pending zoning approval that would permit a housing purpose compatible with PHS.
The Library Board discussed the need for approval of tax increment financing, and the timing of the PHS proposal. Pending approval by the Arden Hills City Council by the end of 2010, construction would start in spring 2011, with completion in spring/summer 2012. The Library space would be in the first phase of construction on the re-developed site.

Mehrkens and Belz thanked the Library Board for considering their proposal, and expressed their excitement at the potential to have multi-generational programming at the Arden Hills campus. Other PHS sites already have this programming, featuring daycare centers, or junior volunteer programs.

Nemitz indicated that the Library needs additional time to review the proposed terms, and to compare the two proposals. She noted that the County Board will need to give final approval to any construction or remodeling plans, pending a recommendation by the Library Board. The proposals will be on the September agenda for further discussion.

**ARDEN HILLS ANALYSIS:**
The Library Board discussed the preliminary analysis prepared by Library staff, which reviewed collections, computers, staff and facility needs, potential financing options, and a comparison of site considerations for both proposals. Service area comparison charts were also included.

Nemitz recommended that the Library Board hold a joint workshop with the County Board to discuss the two proposals. Commissioner Parker disagreed, indicating that the Library Board should make the decision, and forward the recommendation to the County Board for approval of financing.

The Library Board discussed options for gaining public input on both proposals prior to the September meeting. Copies of both proposals will be in the Arden Hills library and on the website with opportunity to comment and vote on the proposals. The Library Board members were encouraged to contact their County Commissioners regarding the upcoming discussions.

**PROTESTED ART POLICIES:**
At the July Library Board meeting, proposed changes to the Protested Materials Policy and the Exhibits Policy were discussed. With collaborative arts projects funded by State Legacy Funds, and art pieces purchased for the libraries through donations, the possibility of protests of visual arts pieces and art programming within library spaces is increased.

Following the July discussion, the Library Board’s suggested changes were incorporated. As a result of that discussion, the Protested Materials policy remains unchanged, while the Exhibits Policy includes language allowing customers to protest the presence of any work of art or exhibit within the Library’s buildings or on the grounds. The protest would be reviewed by a committee of librarians, who make a recommendation to the Library Director for approval. The customer may appeal the Director’s decision to the Library Board, which will make the final decision.

Aplikowski made a motion to approve the proposed changes to the Exhibits policy regarding art in the Ramsey County Libraries. Weltzin seconded the motion, which was approved by unanimous vote.

**2010-2011 BUDGET UPDATE:**
The Library’s budget hearing with the Ramsey County Board of Commissioners was held July 30, 2010. The success of the Roseville grand re-opening was a prelude to the discussion on the Library’s performance measures, and the opportunities and challenges facing the Library for the 2012-2013 budget cycle. The Commissioners voiced their support for the Library and its services, and praised the collaborations with other agencies, particularly within Ramsey County. The Commissioners asked for additional data on services to at-risk populations, but this is private data, not traditionally gathered by libraries on their customers. The Library will investigate other methods of measuring services to targeted populations.

**ROSEVILLE LIBRARY UPDATE:**
Project Budget. According to recent information from Property Management, McGough expects to return approximately $100,000 to the County. Project Manager Jay Biedny is still reconciling other project funds and anticipates additional unexpended balances of about $200,000. Library staff is compiling the documentation needed for LSTA grant reimbursement and is closing out the watershed grant.
Work in Process. McGough is working on the final additions to the project. They will add a handicapped-access door to the Children’s Garden; install a Corian cap on the stairway banister; add a door to the upper floor staff elevator area; install additional film on interior windows; and cover the cistern pipe.

Staff is working with Carol Morphew, Property Management, on final FF&E purchases and deliveries. Most furniture has now arrived, with only a few smaller orders still outstanding.

Several new signs will be ordered including “library” signs for the building exterior; “rest rooms” soffit signs; and a “checkout” sign for the Children’s checkout area. Easy bin sign holders will also be ordered.

The Friends have received funding for art pieces and are working with library staff, MS&R designer Traci Lesneski, and the White Bear Center for the Arts to identify artists and select pieces for the fireplace area and the study rooms.

The Library. In the period from July 10 to August 10, the Roseville library checked out over 200,000 items; there were 47 meetings and events in the Community Room and 23 meetings in the Board Room; over 1,000 people attended children’s programs; and 169 people participated in the Rosetown Players Teen Improv workshops.

Patron responses to RFID checkout and AMH returns have been very positive. As more of the library system collection is tagged, materials processing is becoming more efficient and the labor-saving benefits of RFID/AMH more apparent. It may take six months before the entire library system is fully converted to RFID (gates, self-checks, staff workstations).

There was a meeting with Roseville Library neighbors on August 5. Commissioner Parker and City staff attended. Neighbors continue to express concerns with chiller noise, headlights, and screening.

While public response to the new building has been very positive overall, the LEED parking spaces and the handicapped parking have raised questions and concerns. The library added four more handicapped parking spaces after repeated requests from patrons for more handicapped spaces.

Nemitz also noted that there have been long lines at the circulation desk, the result of new visitors applying for library cards. Later this year, self pay equipment will be added to the self checkout station. More children’s materials will be purchased with fundraising dollars, a need that became obvious following the swell in attendance after the grand opening. The Friends will also fund a shade structure and tables with umbrellas in the Children’s Garden and a Wii gaming system for the Children’s Room. More soft furnishings, such as artwork or upholstered furniture, will be considered for the atrium area.

DIRECTOR’S REPORT:
Nemitz’s August 2010 report to the Library Board was mailed prior to the meeting. (Available upon request)

FRIENDS OF THE LIBRARY REPORT:
The Friends have entered into a contract with the landscape architect for the Roseville Library to develop a long-range plan for the Outdoor Reading Garden. The highest priorities are a shade structure for the program area and three tables with umbrellas. The mosaic should be completed by the end of September and will be a delightful piece of public art. An order for around 50 more garden pavers will be placed this month.

Lynn Wyman and Sue Gehrz are working as quickly as possible on acquiring art for the indoor areas at the Roseville Library. Identifying and working with local artists, photographers, and donors is very time consuming. The interior designer has assisted us with developing specifications for pieces for many different locations.

The Roseville Library Capital Campaign Committee will have its final meeting on October 14 at the Roseville Library. We will wrap up the campaign the end of December. Current campaign revenue, in-kind, and pledges total over $345,000.

The BookIt 5K Walk/Run project is one of three finalists for the Minnesota Association of Library Friends (MALF) 2010 Evy Nordley Best Project. Nancy Guerino and Sue Gehrz submitted a detailed application and will present this project at the MLA Conference in Rochester on October 7th. The first place winner will receive $1,000 and the two other finalists will receive $250. The MALF awards committee has already decided which project will take first place.
All Friends Committee and Project Chairs will meet on August 16 to develop a coordinated communications plan for the next 17 months.

**MELSA REPORT:**
The next MELSA meeting will be September 8, 2010. No meetings were held over the summer. Crossover reimbursements will decrease slightly for 2010. Distribution of Legacy Funding was discussed.

**NEXT MEETING:** September 15, 2010, RCL – Mounds View, 2576 County Road 10, 6:30 p.m.

**MEETING ADJOURNED** 8:35 p.m.

Respectfully Submitted,

Mary Larson,
Library Board Coordinator