Annual Meeting Agenda
January 21, 2004
Administrative Office
7:00 PM

I. Call to Order (7:00)

II. Public Comment (7:00-7:05)

III. Approval of Library Board Minutes (7:05-7:10)
   A. December 10, 2003 Meeting Minutes [Action Requested] (2)
   B. January 7, 2004 Workshop Minutes [Action Requested] (3)

IV. Reports (7:10-7:30)
   A. Director’s Report (Carlson) (4)
   B. MELSA Report (Commissioner Jan Wiessner)
   C. Friends of the Suburban Ramsey County Libraries Report (Kessel/Weltzin)
   D. Ramsey County Library Foundation Report (Kessel)

V. Annual Meeting (7:30-8:00)
   A. Election of President [Action Requested]
   B. Election of Vice-President [Action Requested]
   C. Election of Secretary [Action Requested]
   D. Library Board By-Laws [Action Requested] (5)
   E. Library Board Policies [Action Requested] (6)
   F. Liaison and Library Board Committee Appointments [Action Requested] (7)
   G. Annual Schedule of Meetings [Action Requested] (8)
   H. Responsible Authority Designation [Action Requested] (9)
   I. Internet Access Policy [Action Requested] (10)

VI. Unfinished Business (8:00-8:30)
   B. Fundraising Workshop Followup [Action Requested] (12)
   C. Strategic Plan Workshop Session [Action Requested] (13)

VII. New Business (8:30-9:00)
    A. Decision Resources 2004 Telephone Survey [Action Requested] (14)
    B. Resolution Regarding the Retirement of Charlotte Clarke [Action Requested] (15)
    C. Other

VIII. Next Meeting — February 16, 2004, Arden Hills Library, 7:00 p.m.

IX. Adjournment

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Scheduled Upcoming Meetings

<table>
<thead>
<tr>
<th>Date</th>
<th>Location</th>
<th>Agenda Items</th>
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<tbody>
<tr>
<td>February 18, 2004</td>
<td>RCL-Arden Hills 1941 West County Road E-2</td>
<td>2003 Funding Reserves, Fines and Fees, Facilities Planning Update</td>
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<tr>
<td>March 17, 2004</td>
<td>Administrative Offices 4570 North Victoria Street</td>
<td>2005 Budget Overview, Automation Services Overview, Resolution Regarding the Retirement of Diane Bruton, Facilities Planning Update</td>
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<tr>
<td>April 21, 2004</td>
<td>RCL - Maplewood 1670 Beam Avenue</td>
<td>2005 Budget Approved, Annual Report to State, Facilities Planning Update</td>
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