I. Call to Order (7:00)

II. Public Comment (7:00-7:05)

III. Award Gold Card to Catherine Moore [Action Requested] (2) (7:05-7:10)

IV. Library Board Minutes of December 18, 2002 [Action Requested] (3) (7:10-7:15)

V. Reports (7:15-7:30)
   A. Director’s Report (Carlson) (4)
   B. MELSA Report (Commissioner Jan Wiessner)
   C. Friends of the Suburban Ramsey County Libraries Report (Bartell)
   D. Ramsey County Library Foundation Report (Delaune)

VI. Annual Meeting (7:30-7:45)
   A. Election of President [Action Requested]
   B. Election of Vice-President [Action Requested]
   C. Election of Secretary [Action Requested]
   D. Library Board By-Laws [Action Requested] (5)
   E. Library Board Policies [Action Requested] (6)
   F. Liaison and Library Board Committee Appointments [Action Requested] (7)
   G. Annual Schedule of Meetings [Action Requested] (8)
   H. Responsible Authority Designation [Action Requested] (9)

VII. Unfinished Business (7:45-8:30)
   A. Strategic Plan Review [Action Requested] (10)
   B. Facilities Planning Process Update (11)

VIII. New Business (8:30-9:00)
   A. Ramsey County Library Foundation Funding Request [Action Requested] (12)
   B. Other

IX. Next Meeting—February 19, 2003, Arden Hills Library, 7:00 p.m.

X. Adjournment

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**Scheduled Upcoming Meetings**

<table>
<thead>
<tr>
<th>Date</th>
<th>Location</th>
<th>Agenda Items</th>
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| February 19, 2003 | RCL – Arden Hills | 2002 Year End Funding Reserves  
Review Fines and Fees  
2004 Budget Information Overview  
Facilities Planning Update |
| March 19, 2003   | Administrative Offices | 2004 Budget Request  
Automation Services Overview & Automation Report  
Facilities Planning Update |
| April 16, 2003   | RCL – Maplewood     | 2004 Budget Presentation to County Manager  
Annual Report to State  
Facilities Planning Update |